

**No liability will be accepted for any errors in the courtesy translations of the original German wording. The translations do NOT constitute integral parts of the Tenancy Agreement.**

### **Guidelines for subletting**

1. After six months of rent, each tenant can sublet his/her room for a maximum period of six months, as long as the Studierendenwerk has given its permission. The consent must be obtained by the tenant from the Studierendenwerk before the start of the sublet for the whole planned period. This regulation does not apply to tenants who live in a contingent room of the TU Darmstadt or Hochschule Darmstadt.
2. Maximum duration of the sublease:  
Subletting not related to studies: up to three months.  
Subletting for study-related reasons: up to six months.  
In exceptional cases, longer (appropriate proof must be submitted).  
The Studierendenwerk will only agree to several subletting agreements in succession - subject to the further conditions of subletting - if there is a period of at least three months between the individual subletting agreements.
3. After positive checking of the application for subletting, a one-off processing fee of € 50.00 is to be paid by the main tenant.
4. The subtenant shall pay the rent to the main tenant. The main tenant may not charge the subtenant more than the total rent agreed in the tenancy agreement.
5. The subtenant must be a registered student of the Technische Universität Darmstadt or a university of applied sciences.
6. In the case of a study-related reason for absence, such as a semester abroad or an internship, the main tenant must provide the Studierendenwerk with the relevant proof before requesting for a sublet.
7. The main tenant's request for subletting must be submitted to the accommodation service at least two weeks before the intended start of the subletting.
8. The written permission of the flatmates is an absolute prerequisite for the agreement to the subletting by the Studierendenwerk.
9. The General Terms and Conditions of Tenancy, House Rules, Occupancy Regulations of the Studierendenwerk are valid for the subtenancy.
10. The agreement of the Studierendenwerk and the entry into the subtenancy agreement do not release the main tenant from his/her duty to pay the total rent agreed in the main tenancy agreement. The monthly rent will be debited from the main tenant's account by SEPA direct debit on the 6th of each month, even during the subtenancy period. The handover of the rented room at the end of the contract period shall be carried out only by the main tenant.
11. The handover of keys in the case of subletting takes place between the main tenant and the subtenant.
12. The landlord confirmation is provided by the main tenant.

**The subletting policy has been, read, understood and acknowledged.**

Signature tenant

Signature subtenant