



## **Authorisation to return the flat, if the tenant is not present on the day of moving out**

**Dormitory** : .....

**House number** : .....

**Flat number** : .....

**Room number** : .....

### **Complete details of the authorising person (tenant):**

.....  
**(Tenant number)**

.....  
**(First name and surname)**

.....  
**(New address)**

### **Complete details of the authorised person:**

.....  
**(First name and surname)**

.....  
**(Mobile phone number for making an appointment to move out at short notice)**

**Identity verified by official photo ID**

For the above-mentioned flat, I authorise the appointed person to carry out the return of my flat to the Studierendenwerk Darmstadt on the agreed date.  
The authorised person will hand over the key(s) and sign the handover protocol on my behalf.  
Listed defects are to be carried out at my expense.

\_\_\_\_\_  
**(Place, date and signature of the authoriser)**