# comeTOgether - Short info Finding a job



# Help, I have to finance my studies!

Besides scholarships and BaföG, jobbing is still a common way to finance your studies. Therefore, we are happy to support you finding a job and give you hints for your application.

#### Application advice

If you need help with your application or don't know what to say at a first telephone conversation or job interview, you are cordially invited to visit us in our office or arrange an online meeting. We are happy to take our time for your request.

What we offer:

- General information about the application process in Germany
- Support in the search for suitable job advertisements
- Help with the preparation of application documents
- Feedback on your application documents
- Brief information on various topics such as preparation for the interview, frequent application questions, internship search, ...

#### Forms of employment

In Germany, a distinction is made between different forms of employment, which differ in terms of social security contributions.

#### • Geringfügige Beschäftigung (Minijob)

With a mini-job you can earn up to 520€ a month without having to pay social security contributions. However, this income limit applies to all mini-jobs together. Several smaller mini-jobs are added together. You can be exempted from the pension insurance upon application.

#### • Werkstudent\*in (Working student job)

If a student is employed as a working student, neither the student nor the employer pays health, nursing care or unemployment insurance contributions from this employment. Only the contribution to pension insurance is due. The prerequisite is that the main focus is on studying and that the student is only working part-time. Therefore, the number of hours per week for working students is generally limited to 20 hours per week. However, there are exceptions.

• Midijob

Employed students aren't exempt from insurance contribution but if your regular earnings fall between 520,01 $\in$  and 1600 $\in$  a month contributions are smaller than if you are a full time employee. The contributions to the pension insurance are set lower in favour of the net income. Taxes are due according to the wage tax class. Social security contributions are set on an increasing scale. Starting at 1600 $\in$  the full contribution rate to the social security must be paid.

#### • Kurzfristige Beschäftigung (short term employment)

This form of employment is restricted to a maximum of three months or 70 workdays in the calendar year. The amount of income isn't relevant for this type of employment. It is a requirement, that the duration of the employment relationship is determined with a contract. (e.g. working in a fair) beforehand.

<u>Note:</u> In addition to short-term employment, low paid employment (mini-job) is possible. The two occupations are not added together. Short-term employment is subject to income tax. However, students who are employed for a short period of time do not pay additional contributions to health, nursing care, unemployment and pension insurance.

#### comeTOgether office

Opening hours: Mon - Thu 11.30 am - 2.30 pm

Mensa Stadtmitte Otto-Berndt-Halle 1st floor, left hand side Alexanderstr. 4 64283 Darmstadt

E-Mail: <u>ctg@stwda.de</u> Tel (06151) 16-29782

www.stwda.de/en/cometogether

# comeTOgether - Short info Finding a job



# • Jobbing and BAföG

If you receive BAföG and are employed (not self-employed!), your gross income can be up to 6240€ during the granted period (usually 12 months) or 520€/*month* without the amount of BAföG support changing. If you have a child or you are married, the amount increases accordingly. More information under: <u>https://www.bafoeg-rechner.de/FAQ/einkommen.php</u>

#### The red board

We network with companies and enterprises and get job advertisements from them. Directly in front of our Office you will find a pin board, which we always fill with current job advertisements. The lunch in the Mensa Stadtmitte can be easily combined with a look at the red board.

**Note!** The red board is now online. You can find the new "Jobbörse" file here: <u>https://studierendenwerkdarmstadt.de/ueber-uns/wissenswert/geld/jobs/</u>

#### Job and Student Placement Office of the Employment Agency

www.jobboerse.arbeitsagentur.de

#### Job placement at Studitemps

This temporary employment agency specializes in student activities. Further information and videos on the topic can be found on the website. <u>https://studitemps.de/</u>

Contact us, if you want more contacts from temporary employment agencies.

#### Some links, which can help you finding a job (only available in German):

some mills, when can help you mains a job (only available in German).		
Job offers Regional newspaper	https://vrm-jobs.de/ https://stellenmarkt.faz.net/ https://jobs.zeit.de/ www.das-inserat.de/stellenmarkt	
Internal job portal of the universities	www.stellenwerk-darmstadt.de www.h-da.de/jobportal https://www.frankfurt-university.de/de/aktuelles/stellenangebote- der-frankfurt-uas/	
Job portals for students and graduates	www.staufenbiel.de www.xing.com/jobs www.jobsuma.de	<u>www.absolventa.de</u> <u>www.karriere.unicum.de</u> <u>www.studentenjobs24.de</u>
Other job portals	www.stepstone.de www.jobware.de www.stellenanzeigen.de	www.kalaydo.de www.jobcluster.de www.jobvector.de
Meta search portals	<u>www.kimeta.de</u> <u>www.jobrapido.com</u> https://de.jooble.org/	<u>www.careerjet.de</u> www.indeed.com
Department intern portals:		
TU Darmstadt mechanical engineering: <u>https://www.maschinenbau.tu-</u>		
darmstadt de/fachbergich/stellenangebote_mb/stellen_studierende/index de isn		

 TU Darmstadt mechanical engineering: <a href="https://www.maschinenbau.tu-darmstadt.de/fachbereich/stellenangebote\_mb/stellen\_studierende/index.de.jsp">https://www.maschinenbau.tu-darmstadt.de/fachbereich/stellenangebote\_mb/stellen\_studierende/index.de.jsp</a>

 Frankfurt
 University
 of
 Applies
 Sciences:
 Social
 work
 <a href="https://www.frankfurt-university.de/de/hochschule/fachbereich-4-soziale-arbeit-gesundheit/services-und-einrichtungen/praxisreferat-soziale-arbeit/stellenangebote-in-der-sozialen-arbeit/">https://www.frankfurt-university.de/de/hochschule/fachbereich-4-soziale-arbeit-gesundheit/services-und-einrichtungen/praxisreferat-soziale-arbeit/

# **studierenden**werk darmstadt

# comeTOgether - Short info Finding a job

# Ideas for student jobs

## Private tutoring:

If you would like to offer private tutoring (Nachhilfe), you can use websites like <u>https://www.superprof.de</u> or put up posters in the district, e.g. at schools, bakers, cafés, etc., or ask around in your personal surroundings.

# **Frequent Jobs:**

Tutor at the university/ college Kitchen help, server, operation Give private lessons Dispensing a newspaper Office help (filing, organizing appointments, writing letters...) Cleaning Childcare (at home or during holiday programs)

## More extraordinary jobs:

Playing Santa Claus/ Saint Nicholas /Christ Child ("Christkind") Organizing and carrying out children's birthdays Walking dogs Shopping aid for older people Museum guide Supernumerary at the theatre (Nude) model for drawing courses (e.g. at the university) Mascot **Promotion Jobs** Driver with delivery service (oftentimes also possible with bicycle) Delivering medicine for pharmacies Gardening (lawn mowing, weeding) Caretaker jobs in the house you're living in Proofreading of theses and student research projects Travel escort for people with disabilities / old people Trade fair construction Beta testers for games and programs Transport companion for organ donations

# Jobs with special knowledge:

Maintenance tasks for IT of companies Ghost writer

**Tip:** On our website, you will find much more information, contacts and addresses for your application and job search (in German)

https://studierendenwerkdarmstadt.de/en/couns eling-and-social-affairs/jobs-and-profession/